

**MINUTES OF THE MEETING OF THE
OKLAHOMA SPACE INDUSTRY DEVELOPMENT AUTHORITY (OSIDA)
(Held at the Oklahoma Department of Transportation – Commission Room)
200 NE 21st Street
Oklahoma City, Oklahoma
January 15, 2025
REGULAR MEETING**

Be it remembered, That on the 15th day of January 2025 at the hour of 1:30 P.M., the Oklahoma Space Industry Development Authority (OSIDA) met at the offices of the Oklahoma Department of Transportation- Commission Room -in Oklahoma City, Oklahoma.

Brenda Rolls	Chairwoman
Rob Lyman	Member
Mike Schulz	Member
Deirdre Gurry	Absent
Bailey J. Siegfried	Absent
Richard Henry	Member
VACANT	

Let the Minutes show there was a quorum present and this Meeting of OSIDA was convened in accordance with the Oklahoma Open Meeting Act.

THIS MEETING WAS PRECEDED BY ADVANCE NOTICE OF THE DATE, TIME, AND PLACE, FILED WITH THE OKLAHOMA SECRETARY OF STATE ON NOVEMBER 18, 2024.

NOTICE OF THIS MEETING WAS ALSO GIVEN AT LEAST TWENTY-FOUR (24) HOURS IN ADVANCE OF THE MEETING BY POSTING NOTICE OF THE DATE, TIME, PLACE, AND AGENDA OF THE MEETING AT 1:00 PM ON JANUARY 14th, AT THE PRINCIPAL OFFICE OF OSIDA LOCATED AT 121 FIRST STREET, BURNS FLAT, OKLAHOMA AND THE FRONT WINDOWS OF DEPARTMENT OF TRANSPORTATION, OKLAHOMA CITY, OKLAHOMA, LOCATED AT 200 NE 21ST STREET.

THE FOLLOWING ITEMS WERE PRESENTED AND APPROVED AS WRITTEN AT THE OSIDA MEETING ON JANUARY 15, 2025. FOR THOSE ITEMS NOT APPROVED, DEFERRED, OR REJECTED, THOSE NOTATIONS ARE ALSO NOTED AT THE END OF EACH ITEM THEREAFTER.

1. Call to Order

Chair Brenda Rolls called the meeting to order at 1:30 PM, confirming compliance with the Oklahoma Open Meeting Act.

2. Roll Call

Present:

- Brenda Rolls (Chair)
- Robert Lyman
- Michael Schulz
- Richard Henry

Absent:

- Deirdre Gurry
- Bailey Siegfried

A quorum was declared.

3. Introductions of Members and Guests

Guests introduced themselves, including representatives from Comstock Fuels, Oklahoma Department of Commerce, and other stakeholders.

4. Approval of Minutes

The minutes from the November 13, 2024, meeting were reviewed and approved.

- **Motion:** Michael Schulz
- **Second:** Robert Lyman
- **Vote:** Unanimous approval

5. Treasurer's Report

The Treasurer's Report for November and December 2024 was reviewed and approved.

- **Motion:** Richard Henry

- **Second:** Robert Lyman
- **Vote:** Unanimous approval

6. Agenda Adjustments

Items 8 and 9 were moved up in the agenda to accommodate time constraints.

7. Information on Comstock Fuels Expansion

Director Craig Smith and Aldwyn Sappleton (Oklahoma Department of Commerce) provided details on the potential economic and environmental benefits of Comstock Fuels' operations in Oklahoma. Comstock's plans include leveraging renewable resources like Eastern red cedar to produce sustainable aviation fuels and biofuels.

8. Discussion and Action on Comstock Fuels Memorandum of Understanding (MOU)

The board approved moving forward with drafting an MOU with Comstock Fuels to outline lease terms and operational parameters.

- **Motion:** Michael Schulz
- **Second:** Robert Lyman
- **Vote:** Unanimous approval

9. Artemis Group Update

Gabe Sherman provided updates on legislative advocacy, infrastructure projects, and future partnerships. A proposed inland launch study was discussed, emphasizing the potential for Oklahoma to lead in spaceport capabilities.

10. Inland Launch Study Approval

The board approved pursuing a study to assess inland launch capabilities at the Oklahoma Air and Space Port, not to exceed \$160,000.

- **Motion:** Robert Lyman
- **Second:** Richard Henry
- **Vote:** Unanimous approval

11. Information on Detect and Avoid Technology

Doug Wood presented the status of radar installations and the FAA's requirements for beyond-visual-line-of-sight (BVLOS) operations. Phase 1 is targeted for completion by December 2025.

12. Approval to Incorporate OSIDA into Secured Statewide Network

The board approved a \$51,190.82 proposal from OMES to enhance IT and cybersecurity infrastructure.

- **Motion:** Richard Henry
- **Second:** Michael Schulz
- **Vote:** Unanimous approval

13. Approval for Electronic Security System

A \$347,177 proposal for a security system was approved to enhance perimeter and facility security.

- **Motion:** Robert Lyman
- **Second:** Michael Schulz
- **Vote:** Unanimous approval

14. PREP-Funded Pavement and Electrical Upgrades

The board approved \$5,846,472 for pavement rehabilitation and electrical system upgrades.

- **Motion:** Richard Henry
- **Second:** Michael Schulz
- **Vote:** Unanimous approval

15. ARPA-Funded Water and Wastewater Projects

The board approved a \$5.417 million project, combining \$4 million in ARPA funds and \$1.417 million from PREP funds.

- **Motion:** Michael Schulz

Action Items

1. **Draft and finalize MOU with Comstock Fuels.**
2. **Initiate inland launch study contract.**
3. **Proceed with IT and security upgrades.**
4. **Ensure timely implementation of PREP and ARPA-funded projects.**
5. **Develop a process for prioritizing radar system usage.**
6. **Refine the annual report process to meet statutory requirements.**

- **Second:** Robert Lyman
- **Vote:** Unanimous approval

16. Facility Updates

Director Smith provided updates on tenant progress, including significant construction milestones and upcoming enhancements funded through ARPA and PREP.

17. Board Member Comments

Board members commended the progress made on infrastructure and strategic initiatives.

18. New Business

No new business was introduced.

19. Next Meeting The next meeting is scheduled for March 12, 2025, at 1:30 PM, at the Oklahoma Department of Transportation Commission Room.

20. Adjournment

The meeting adjourned at 4:15 PM.

- **Motion:** Michael Schulz
- **Second:** Robert Lyman
- **Vote:** Unanimous approval