

**MINUTES OF THE MEETING OF THE
OKLAHOMA SPACE INDUSTRY DEVELOPMENT AUTHORITY (OSIDA)
(Held at the Offices of the Oklahoma Department of Transportation -Commission Room)
200 NE 21st Street
Oklahoma City, Oklahoma
May 8, 2024
REGULAR MEETING**

Be it remembered, That on the 8th day of May 2024 at the hour of 1:30 P.M., the Oklahoma Space Industry Development Authority (OSIDA) met at the offices of the Oklahoma Department of Transportation -Commission Room-in Oklahoma City, Oklahoma.

Brenda Rolls	Chairman
David Gillett	Vice-Chair
Mike Schulz	Absent
Vince Howie	Member
Deirdre Gurry	Absent
Bailey J. Siegfried	Absent
Richard Henry	Member

Let the Minutes show there was a quorum present and this Meeting of OSIDA was convened in accordance with the Oklahoma Open Meeting Act.

THIS MEETING WAS PRECEDED BY ADVANCE NOTICE OF THE DATE, TIME, AND PLACE, FILED WITH THE OKLAHOMA SECRETARY OF STATE ON DECEMBER 13, 2023.

NOTICE OF THIS MEETING WAS ALSO GIVEN AT LEAST TWENTY-FOUR (24) HOURS IN ADVANCE OF THE MEETING BY POSTING NOTICE OF THE DATE, TIME, PLACE, AND AGENDA OF THE MEETING AT 1:00 PM ON MARCH 12th, AT THE PRINCIPAL OFFICE OF OSIDA LOCATED AT 121 FIRST STREET, BURNS FLAT, OKLAHOMA AND THE FRONT WINDOWS OF DEPARTMENT OF TRANSPORTATION, OKLAHOMA CITY, OKLAHOMA, LOCATED AT 200 NE 21ST STREET.

THE FOLLOWING ITEMS WERE PRESENTED AND APPROVED AS WRITTEN AT THE OSIDA MEETING ON May 8, 2023. FOR THOSE ITEMS NOT APPROVED, DEFERRED, OR REJECTED, THOSE NOTATIONS ARE ALSO NOTED AT THE END OF EACH ITEM THEREAFTER.

1. Call to Order

- Presiding: Brenda Rolls, Chairwoman
- Chairwoman Brenda Rolls called the meeting to order and noted the meeting was conducted in compliance with the Oklahoma Open Meeting Act.

- Craig reported on interactions with legislative committees regarding ARPA and PREP funds. He emphasized the need for expedited project approvals and detailed the current status of funding.

***Facility and Project Updates:**

- Craig Smith and Joe Callahan provided updates on water and internet infrastructure projects, including the progress on the wastewater and high-speed internet projects.
- Detailed updates on pavement repairs and upcoming demolition projects, including hangars and latrine facilities, were provided.
- Staff certifications and training accomplishments were highlighted, including the certification of facilities crew for water and wastewater treatment.

8. Consideration for Approval – Purchase of Excavator

-Proposal: Explore possibility of long-term rental option and revisit at future date with previous related expenditure figures for cost analysis.

Action: Tabled for future meeting.

9. Consideration for Approval – PAC Request For Emergency Funding Shut-Off Valve Installation

-Discussion: Craig Smith provided an overview of the situation:

- Premium Aerospace Center is undergoing a major renovation project on hangar 234.
- During the demolition of pavement around the hangar, a contractor broke a water line, affecting the entire industrial park.
- The closed-loop water system requires a complete shutdown in case of a break, which impacted all tenants for about 18 hours.
- The demo work is currently paused while waiting for the delivery of shut-off valves.
- Cynergy will add shut-off valves throughout the park in a future project starting this summer.
- Premium Aerospace Center requests immediate installation of shut-off valves on each side of their project to prevent future disruptions.
- Proposal includes delivery and installation of valves by a specialty crew from Texas.
- Total cost: \$63,084.14, covering valve purchase, demolition, and labor.

-Motion: Richard Henry

-2nd: Mike Schulz

Action: Approved unanimously

10. Consideration for Approval – Purchase of Lighted X Safety Signs

- Proposal: Board approval requested approval for funding of no more than \$60,000 for purchase of two lighted X generator carts for the runways for the airport.
- Motion: Mr. Gillett
- 2nd: Mr. Henry
- Ayes: Mr. Gillett, Mr. Schulz, Mr. Henry, Chairwoman Rolls
- Nays: Miss Gurry
- Action: Approved.

13. New Business-Unforeseen

-Discussion: None presented

14. Board Member Comments

-None presented

15. Adjourn

-Motion: Chairwoman Rolls

-2nd: Mr. Henry

Action: Meeting adjourned with unanimous approval, 3:42PM.

Minutes prepared by JW Schneberger, Executive Assistant

Date: 5/22/2024

*These minutes are a summarized and reorganized version of the provided transcription for clearer understanding and official record-keeping.