

**MINUTES OF THE MEETING OF THE
OKLAHOMA SPACE INDUSTRY DEVELOPMENT AUTHORITY (OSIDA)
(Held at the Offices of the Oklahoma Department of Transportation -Commission Room)
200 NE 21st Street
Oklahoma City, Oklahoma
July 10, 2024
REGULAR MEETING**

Be it remembered, That on the 10th day of July 2024 at the hour of 1:30 P.M., the Oklahoma Space Industry Development Authority (OSIDA) met at the offices of the Oklahoma Department of Transportation -Commission Room-in Oklahoma City, Oklahoma.

Brenda Rolls	Chairman
Rob Lyman	Member
Mike Schulz	Member
Deirdre Gurry	Absent
Bailey J. Siegfried	Member
Richard Henry	Member
VACANT	

Let the Minutes show there was a quorum present and this Meeting of OSIDA was convened in accordance with the Oklahoma Open Meeting Act.

THIS MEETING WAS PRECEDED BY ADVANCE NOTICE OF THE DATE, TIME, AND PLACE, FILED WITH THE OKLAHOMA SECRETARY OF STATE ON DECEMBER 13, 2023.

NOTICE OF THIS MEETING WAS ALSO GIVEN AT LEAST TWENTY-FOUR (24) HOURS IN ADVANCE OF THE MEETING BY POSTING NOTICE OF THE DATE, TIME, PLACE, AND AGENDA OF THE MEETING AT 1:00 PM ON JULY 9th, AT THE PRINCIPAL OFFICE OF OSIDA LOCATED AT 121 FIRST STREET, BURNS FLAT, OKLAHOMA AND THE FRONT WINDOWS OF DEPARTMENT OF TRANSPORTATION, OKLAHOMA CITY, OKLAHOMA, LOCATED AT 200 NE 21ST STREET.

THE FOLLOWING ITEMS WERE PRESENTED AND APPROVED AS WRITTEN AT THE OSIDA MEETING ON JULY 10, 2024. FOR THOSE ITEMS NOT APPROVED, DEFERRED, OR REJECTED, THOSE NOTATIONS ARE ALSO NOTED AT THE END OF EACH ITEM THEREAFTER.

1. Call to Order

- Presiding: Brenda Rolls, Chairwoman
- Chairwoman Brenda Rolls called the meeting to order and took roll as follows:
- Present: Brenda Rolls, Bailey Siegfried, Rob Lyman, Mike Schulz, Richard Henry
- Absent: Deirdre Gurry

2. Open Meeting Act Compliance

Chairwoman Rolls announced that the meeting was conducted in compliance with the Open Meeting Act, with the notice and agenda filed as required.

3. Announcements and Intros

Chair Rolls introduced Nicole Miller and José Gonzalez, who were present as guests.

4. Swearing In of New Board Member

General Robert Lyman was sworn in as the newest OSIDA Board member.

5. Approval of May 2024 Meeting Minutes

- Motion: Mr. Henry
- 2nd: Mr. Schulz
- Action: May 2024 Meeting Minutes approved unanimously.

6. Approval of May 2024 and June 2024 Treasurers Reports

- Motion: Mr. Siegfried
- 2nd: Mr. Schulz
- Action: May & June 2024 Treasurer Reports approved unanimously.

7. Executive Director and Facility Report

Craig Smith provided an update on ARPA and PREP projects, staff activities, business developments, and facilities. Key points included:

- ARPA / PREP Projects: Updates on water, wastewater, and broadband infrastructure, including timelines and anticipated completion dates.
- Runway and Facilities: Discussions on ongoing runway repairs, potential future projects involving Air Force collaboration, and demolition of obsolete structures.
- Business Activities: A summary of recent business activities, including a visit from NASCAR teams and coordination with local community services.

8. Artemis Group Update

This agenda item was tabled as the Artemis Group representative was not present.

9. Consideration for Approval – Renewal of Artemis Contract for FY25

The discussion on renewing the Artemis contract was tabled due to a lack of quorum after members recused themselves due to conflicts of interest.

10. Consideration for Approval – Ratification of Payment to Artemis Group for June 2024

This item was also tabled due to the same reasons as agenda item 9.

11. Consideration for Approval – Demolition Bid on Unusable Buildings

Craig Smith presented a request for approval of a \$71,450 contract with Tomahawk Construction for the demolition of dilapidating structures on the OSIDA campus.

-Motion: Mr. Siegfried

-2nd: Mr. Lyman

-Action: Motion approved unanimously

12. Election of Board Vice Chair and Secretary

Chairwoman Rolls nominated Bailey Siegfried as Vice Chair, and Deirdre Gurry as Secretary.

-Motion: Mr. Schulz moved to elect Mr. Siegfried and Miss Gurry by acclamation.

-2nd: Mr. Lyman

-Action: Motion approved unanimously

13. Official Board Designation of Treasurer and Related Duties

The Board discussed the potential for OSIDA's CFO, Kim Vowell, to be designated as Treasurer. The decision was tabled pending further discussion on oversight and audit processes.

14. Board Member Comments

-None presented.

15. New Business

No new business was raised.

16. Announcement of Next Meeting

It was announced that the next meeting is scheduled for September 11, 2024, with another on November 13, 2024. The location of these meetings TBD.

17. Adjourn

-Motion: Mr. Schulz

-2nd: Mr. Siegfried

-Action: Motion approved unanimously

Minutes prepared by JW Schneberger, Executive Assistant

Date: 8/30/2024

*These minutes are a summarized and reorganized version of the provided transcription for clearer understanding and official record-keeping.