

**MINUTES OF THE MEETING OF THE  
OKLAHOMA SPACE INDUSTRY DEVELOPMENT AUTHORITY (OSIDA)  
(Held at the Offices of the Oklahoma Department of Transportation -Commission Room)  
200 NE 21<sup>st</sup> Street  
Oklahoma City, Oklahoma  
September 11, 2024  
REGULAR MEETING**

Be it remembered, That on the 11th day of September 2024 at the hour of 1:30 P.M., the Oklahoma Space Industry Development Authority (OSIDA) met at the offices of the Oklahoma Department of Transportation -Commission Room-in Oklahoma City, Oklahoma.

<b>Brenda Rolls</b>	<b>Chairwoman</b>
<b>Rob Lyman</b>	<b>Member</b>
<b>Mike Schulz</b>	<b>Member</b>
<b>Deirdre Gurry</b>	<b>Member</b>
<b>Bailey J. Siegfried</b>	<b>Member</b>
<b>Richard Henry</b>	<b>Member</b>
<b>VACANT</b>	

Let the Minutes show there was a quorum present and this Meeting of OSIDA was convened in accordance with the Oklahoma Open Meeting Act.

THIS MEETING WAS PRECEDED BY ADVANCE NOTICE OF THE DATE, TIME, AND PLACE, FILED WITH THE OKLAHOMA SECRETARY OF STATE ON DECEMBER 13, 2023.

NOTICE OF THIS MEETING WAS ALSO GIVEN AT LEAST TWENTY-FOUR (24) HOURS IN ADVANCE OF THE MEETING BY POSTING NOTICE OF THE DATE, TIME, PLACE, AND AGENDA OF THE MEETING AT 1:00 PM ON SEPTEMBER 10th, AT THE PRINCIPAL OFFICE OF OSIDA LOCATED AT 121 FIRST STREET, BURNS FLAT, OKLAHOMA AND THE FRONT WINDOWS OF DEPARTMENT OF TRANSPORTATION, OKLAHOMA CITY, OKLAHOMA, LOCATED AT 200 NE 21<sup>ST</sup> STREET.

THE FOLLOWING ITEMS WERE PRESENTED AND APPROVED AS WRITTEN AT THE OSIDA MEETING ON SEPTEMBER 11, 2024. FOR THOSE ITEMS NOT APPROVED, DEFERRED, OR REJECTED, THOSE NOTATIONS ARE ALSO NOTED AT THE END OF EACH ITEM THEREAFTER.

**1. Call to Order**

- Presiding: Brenda Rolls, Chairwoman
- Chairwoman Brenda Rolls called the meeting to order and took roll as follows:
- Present: Brenda Rolls, Bailey Siegfried, Rob Lyman, Mike Schulz, Richard Henry, Deirdre Gurry
- Absent: None

## **2. Open Meeting Act Compliance**

Chair Brenda Rolls confirmed the meeting notice was filed with the Secretary of State and the agenda was posted in compliance with the Oklahoma Open Meeting Act.

## **3. Announcements and Introductions**

Chair Rolls invited any guests to introduce themselves. Xavier Neira, representing Premium Aerospace, introduced himself.

## **4. Approval of July 10 Board Meeting Minutes**

Treasurer Deirdre Gurry presented the minutes for approval. There were no amendments or corrections.

-Motion: Michael Schulz moved to approve the minutes.

-2nd: Richard Henry

-Action: Unanimous approval.

## **5. Approval of Treasurer's Report for July and August 2024**

Treasurer Gurry presented the July and August financial reports. There were no questions or amendments.

-Motion: Richard Henry moved to approve the report.

-2nd: Michael Schulz

-Action: Unanimous approval.

## **6. Executive Director and Facility Report (Craig Smith)**

Executive Director Craig Smith provided updates on the following:

- **ARPA/PREP Projects:** 95% of the design for water, wastewater, and high-speed internet infrastructure is complete. Construction is expected to begin in November 2024, with completion by summer 2025.
- **Staff and Facility Updates:** Facility improvements, including security enhancements and hangar renovations, were discussed. Smith mentioned progress on demolition projects and upcoming construction for pavement repairs.
- **Future Projects:** The timeline for pavement projects and hangar developments was outlined, estimating a two-year duration for runway and taxiway upgrades.

## **7. Artemis Group Update (Gabe Sherman)**

Gabe Sherman provided an update on the Oklahoma Space Renaissance Vision, which focused on:

- Inland and horizontal launch potential.

- Engagement with companies like Dawn Aerospace, which is considering Burns Flat for operations.
- High-volume manufacturing opportunities in Oklahoma, specifically for space propulsion systems and microgravity research.
- Partnerships with academic institutions and private companies for space-related research and development.

#### **8. Consideration for Approval: Renewal of Artemis Contract for FY 2025**

The renewal of the Artemis Group's contract for fiscal year 2025 was discussed. Chair Rolls and Board Member Siegfried disclosed conflicts of interest and abstained from voting.

-Motion: Michael Schulz moved to approve the contract.

-2nd: Richard Henry

-Action: Approved (Rolls and Siegfried abstained).

#### **9. Consideration for Approval: Ratification of Payment to Artemis Group for June, July, and August 2024**

The board discussed ratifying payments to Artemis Group for their continued work after the expiration of the previous contract.

-Motion: Michael Schulz moved to approve the payment.

-2nd: Rob Lyman

-Action: Approved (Rolls and Siegfried abstained).

#### **10. Consideration for Approval: Reimbursement to Oklahoma Department of Aerospace and Aeronautics (ODAA) for Phase I Pavement Repair Work**

Craig Smith presented a reimbursement request of \$3,983,450 for Phase I of pavement repairs. The project was estimated to take 150 working days and was 23-24% over the engineer's original estimate.

-Motion: Deirdre Gurry moved to approve the reimbursement.

-2nd: Rob Lyman

-Action: Unanimous approval.

#### **11. Board Member Comments**

Deirdre Gurry: Expressed concern over the exclusion of a large section of the apron from Phase I repairs and requested a cost estimate for future repairs.

Richard Henry: Supported Gurry's request for a detailed list of needed repairs for future planning and potential funding opportunities.

#### **12. New Business**

No new business was presented.

### **13. Announcement of Next Meeting**

The next meeting was confirmed for November 13, 2024, at the Burns Flat facility.

### **14. Adjournment**

- Motion: Michael Schulz moved to adjourn the meeting.
- 2nd: Deirdre Gurry
- Action: Unanimous approval.

Meeting adjourned.

Minutes prepared by JW Schneberger, Executive Assistant  
Date: 10/11/2024

\*These minutes are a summarized and reorganized version of the provided transcription for clearer understanding and official record-keeping.\*